

1600 – 1605

OOIFB Action Items - Status

Summary:

- 2017 – 8 Actions:
 - 7 Complete, 1 Tabled, 1 in progress
- 2018 – 12 Actions:
 - 9 Complete, 2 Tabled, 1 in progress
- 2019 – 8 Actions:
 - 6 Complete, 1 in-progress/paused, 1 postponed
- 2020 – 4 Actions: All in progress

<https://ooifb.org/action-items/>

OOIFB Action Items – Open

2017 – Address during OOI 2.0:

- OOIFB- 2017-8 – Identify strategies for collecting OOI User Metrics.

2018 – In progress:

- OOIFB-2018-9 – Draft a Science Plan/White Paper.

2019:

- Paused: OOIFB-2019-5: Provide recommendations regarding OOI community engagement needs.
- Postponed: OOIFB-2019-7: Host a Community Workshop focused on the North East Pacific OOI Arrays

OOIFB Action Items – Open

2020 – In progress:

- OOIFB-2020-1 – Provide future activities/tasks for the DDCI Committee .
- OOIFB-2020-2 – Re-evaluate the name of the DDCI Committee
- OOIFB-2020-3 – Review and provide input to the 2020 OOI Annual Work Plan (AWP) for Program Year 3.
- OOIFB-2020-4 – Make a vacancy appointment for the remainder of an unexpired term of an OOIFB position.

Ocean Observatories Initiative Facility Board (OOIFB)

Action Items

Status – May 2020

Note: A full description of all OOIFB Action Items from 2017 to the present is available at:
<https://ooifb.org/action-items/>

Open Action Items from 2017, 2018, 2019:

2017:

- **Action: OOIFB- 2017-8 – Identify strategies for collecting OOI User Metrics.**
 - Discussed during Oct 2018 OOIFB/DDCI meeting.
 - Metrics reviewed by PMO and discussed by NSF and OOIFB during May 2019 meeting.
 - User Metrics discussed at the November 2019 OOIFB meeting with a presentation on ONC metrics by Richard Dewey.

2018:

- **OOIFB-2018-9 – Draft a Science Plan/White Paper.**
 - A Science Plan/Paper was discussed during the May & November 2019 OOIFB meetings.
 - At the Nov 2019 OOIFB meeting a title was suggested: ***OOI Opportunities and Exciting Science using OOI data***
 - Suggested document length – 15 pages
 - A Google Doc was created for compiling sidebar and author suggestions.
 - March 8, 2020 – Documents from OOI on the status of the facility were provided to the OOIFB.
 - April 29, 2020 – Request sent to NSF for additional input/updates from the OOI Program
 - Science document will be discussed during the May 2020 OOIFB Meeting
 - Timeline – submit updated Science Document to NSF in fall 2020.

2019:

- **Action OOIFB-2019-5: Provide recommendations regarding OOI community engagement needs. Note -the original action item was to form an OOIFB task force on science outreach/ engagement. The Action Item was revised to provide recommendations for OOI Community Engagement Needs.**
 - Sarah Gille, Jim McDonnell, and Deb Kelley volunteered to draft a task statement for the working group. They held a web conference on August 14th to discuss the task statement.

- Questions and additional information request was sent to NSF on August 16th.
- Oct 2nd – A web conference was held and the task statement was revised to provide recommendations regarding OOI community engagement needs.
- During the Nov 2019 OOIFB Meeting the [community engagement recommendations](#) were presented to the FB:
 - Move forward with an OOI community workshop (see Action OOIFB-2019-7).
 - Provide input on the OOI booth plans for the 2020 Ocean Sciences Meeting as needed.
 - Pause further action and do not form a community engagement task force until after the OOI Community Outreach position was filled and the new manager had been in the position for about 6 months.
- **Action OOIFB-2019-7 (Postponed): Host a Community Workshop focused on the North East Pacific OOI Arrays:**
 - January 2020 – Deb Kelley, Ed Dever, Kendra Daly, Annette DeSilva, and Lisa Clough met to discuss logistics and identify additional organizing committee members.
 - An Organizing Committee was formed and includes: Deb Kelley, Ed Dever, Kendra Daly, Richard Dewey, Andy Leising, Joe Schumacker, and Annette DeSilva. They met biweekly.
 - The date and venue for the workshop were set – OSU Portland Center, Portland, OR on June 23-25.
 - The workshop agenda was drafted and progress was made identifying and confirming presenters. All workshop related documents are in Google Drive folder.
 - The workshop application form was open on March 5th.
 - On March 27th an announcement was made to postpone the workshop due to COVID-19 concerns.

2020 Action Items:

- **Action: OOIFB-2020-1 – Provide future activities/tasks for the DDCI Committee**
 - The DDCI Committee has created a Google Document to collect suggestions on future activities. OOIFB Members are encouraged to make suggestions.
- **Action: OOIFB-2020-2 – Re-evaluate the name of the DDCI Committee – The DDCI Committee has been referred to in at least three ways: “Data Delivery and Cyber Infrastructure,” “Data Dissemination and Cyber Infrastructure,” and “Data Distribution and Cyber Infrastructure.”**
 - This action item will be addressed after the DDCI Committee future activities are defined. The Committee’s name should appropriately reflect the Committee’s planned activities.

- **Action: OOIFB-2020-3 – Review and provide input to the 2020 OOI Annual Work Plan (AWP) for Program Year 3. NSF requests OOIFB’s feedback by May 31, 2020.**
 - The PY3 OOI AWP with cost figures redacted was provided to OOIFB for review on April 24, 2020.
 - The OOIFB discussed the review process and timeline during their April web conference.
 - Initial AWP feedback and questions from the OOIFB is requested by May 10th.
 - There will be a discussion during the May OOIFB Meeting.

- **Action: OOIFB-2020-4 – Make a vacancy appointment for the remainder of an unexpired term of an OOIFB position.**
 - Jim O’Donnell stepped down from his OOIFB position in late April. The remainder of his term will need to be filled.
 - The position opening will be discussed during the May meeting.