

Welcome to the Ocean Observatories Initiative Facility Board Meeting

National Science Foundation
Alexandria, VA
October 29-30, 2018

0830 to 0845

**0830 Welcome, Introductions, Review agenda – Larry
Atkinson**

OOIFB

Administrative Support Office (ASO)

- Start Date: October 1, 2018
- Location: University of Rhode Island - Graduate School of Oceanography
- Staff:
 - PI = Annette DeSilva
 - Administrative Assistant = Karen Besson
 - Project Assistants = Caitlin Mandel & Other
- Website <OOIFB.ORG> Update: Domain has been transferred from ODU to URI
- Email: G Suite Account purchased and listserves will be created soon
<name@oifb.org>
- WebEx Account (one-month) purchased.
- Travel Guidance: On-line form coming soon. Contact Karen with all email questions.